



For circulation among students

PRESIDENCY UNIVERSITY
KOLKATA

Presidency University

Hindoo College (1817-1855), Presidency College (1855-2010)

Memo No. PU/COE/090/2026

May 8, 2026

NOTICE

RE: NOTIFICATION and IMPORTANT DATES OF UG (2nd, 4th, 6th and 8th Sem) & PG (2nd and 4th Sem) Examination Application Form FOR EVEN SEMESTER EXAMINATIONS, 2026 (Regular and Backlog) with Late Fee.

As the online form fillup process overlapped with the General Assembly Election 2026 (WB), many students faced difficulty to completing the process as per schedule. Under this circumstance, the portal will be available as per the given schedule (**Last Chance**).

Students of **UG (2nd, 4th, 6th and 8th Sem) & PG (2nd and 4th Sem)** programme who failed to fillup the form, are directed to submit online Application Form for **EVEN Semester Examinations, 2026** as per the given schedule.

Students who have failed to pay the examination fees, will be allowed to deposit the same on 11th May, 2026 (12 Noon -5 PM)

Students should not submit application form without thoroughly checking list of papers including backlog/s and payable fees. Contact office of the undersigned for any clarifications in this regard before submission of the form.

Students are advised to keep a copy of the submitted online application form for future reference.

Activity	Availability of Form Fillup Portal	Availability of Payment Portal
On line form Fillup with Late Fee	9 th May to 10 th May, 2026	11 th May, 2026 (12 Noon-5 PM)

Instructions for Form Fillup and Fees Payment

Form Fillup

- The students shall log in to the University Examination Portal (<https://presiunivefc.in/exam>) to submit their Online form for the Even Semester Examinations, 2026.
- Register if not registered yet. (**Students must use their Registered Email ID and Emergency contact number while completing the registration process.**)
- Login
- Select “**Examination related Activities**”
- Get Your **APAAR number verified.**
- **Submit the Examination Form.**

Fees Payment

- Through State Bank of India portal- <http://www.onlinesbi.com/sbicollect>
- Select Institute as “**Presidency University**”
- Select Category “**Course Registration**”
- Enter your **Registration Number** and **Course Registration Reference ID** for fetching payment details.

The University will not make any exception in following the deadlines under different operations. This may please be brought to the notice of all concerned.

Sd/-
Controller of Examinations

Copy to:

1. Hon’ble Vice Chancellor for his kind perusal
2. Registrar
3. Office of the Dean, Faculty of Natural and Mathematical Sciences
4. Office of the Dean, Faculty of Humanities and Social Sciences
5. Finance Officer
6. Dean of Students
7. Students Section
8. All Heads of the Departments